



MAIDEN ERLEGH
TRUST

Great Hollands Primary School

Wordsworth, Great Hollands
Bracknell, Berkshire, RG12 8YR
Tel: 01344 424911

Teaching Assistant required starting as soon as possible
28 hours per week, (8.50a.m to 3.15p.m) term time only
£8.45 per hour

Great Hollands Primary School is looking to appoint an outstanding Teaching Assistant to work flexibly within the classroom, one to one with individuals and with small groups of children in our school.

The successful candidate will be hard working and committed, and will be able to inspire, motivate and encourage children at all levels. We are looking for a team player who can support both the children in their care and the teachers with whom they will be working both in the classroom and at play.

You could be joining our expert team at Great Hollands during an exciting time of progress as part of the Maiden Erlegh Trust.

We are at the end of a fantastic refurbishment programme and as a result have amazing facilities to offer including our wonderful café style staff room and modern and well-resourced learning spaces. If you feel you have the ability to join our outstanding and highly effective team then read on.

We are looking for someone who is:

- *Able to demonstrate suitable experience/qualifications for working in a school*
- *Highly motivated in supporting children to make excellent progress*
- *Able to respond appropriately to the wide ranging needs of the pupils*
- *You will need to be able to adapt the learning according to the children's needs.*
- *Able to deal with challenging pupil behaviour in an effective and supportive way*
- *A caring and patient individual*
- *Flexible and able to work on their own initiative*

We are looking for someone who has:

- *An understanding of how to support children's learning*
- *Good organisational skills, as well as flexibility.*
- *A good standard of literacy, numeracy and IT skills.*
- *A desire to work as part of a forward looking and knowledgeable teaching team, making the most of our up to date teaching facilities.*
- *The ability to develop positive and caring relationships with children*
- *The ability to support a child with specific learning and behavioural difficulties*

Experience of working in schools and understanding of Special Educational Needs would be an advantage. Candidates must be resilient, resourceful and committed to supporting the aims and ethos of the school.

If this is you then we would welcome your application. Visits to the school are encouraged. Further information and application forms can be obtained from Jacinda Reville, Business Manager, Great Hollands Primary School (business.manager@ghps.bracknell-forest.sch.uk) or visit www.greathollandsprimary.co.uk. Closing Date: 1st December 2017 at noon.

Equal Opportunities

We are committed to being an equal opportunities employer. Our aim is to treat all employees and prospective employees with integrity, respect and consideration.

Individuals are recruited, selected, trained and promoted on the basis of ability, job requirements, skills, aptitudes and other objective criteria. We will ensure that no prospective employee or employee receives less favourable treatment on the grounds of race, colour, nationality, ethnic or national origin, sex, sexual orientation, religion or belief, age, marital status or disability, or is disadvantaged by conditions or requirements which are not covered by legislation or existing codes of practice.

Safeguarding

Maiden Erlegh Trust is committed to safeguarding and promoting the welfare of children/young people and expects all employees, workers and volunteers to share this commitment.

This position requires an Enhanced Disclosure and Barring Service check. On your application form, you will need to tell us about any spent convictions, cautions, reprimands or warnings which may later appear on your DBS Certificate.

The Local Safeguarding Children's Board (LSCB) has responsibility for working together to oversee the safety and well-being of children and young people in Bracknell Forest.

Pre-employment medical check

As a condition of the Offer of Employment, the successful applicant will be asked to complete an Occupational Health questionnaire from which our Occupational Health Advisor will assess your medical suitability to do the job. You may be required to attend a medical examination.

References

On your application form you will be asked to provide the names and addresses of two people who will provide a reference. At least one should be from your current/most recent employer.

Employment references must be provided by your current or most recent line manager and will not be accepted from relatives or people writing solely in the capacity of friends. However, your referees may include someone you know with standing in the community i.e. a teacher, vicar etc.

We take up references for all shortlisted candidates and wherever possible we like to apply for these prior to interview.