

Ref	Issue	L	I	Score	Control Measures	L	I	Residual Score	Risk Owner
R22	Staff Testing (via Lateral Flow Device Tests) means staffing shortages	H	VH	20	<p>Key principles:</p> <ul style="list-style-type: none"> To maintain the continuity of education throughout the pandemic Tests to be administered at home by staff twice weekly to identify those who are asymptomatic Results are provided to NSH Test and Trace and the School Positive (or 2 void) results will require a PCR test and result in the individual self-isolating for 10 days (as set-out by the Government) <p>Distribution of kits</p> <ul style="list-style-type: none"> each kit is signed out to the named employee by the School Business Manager A log is kept in accordance with the data required for the DfE Individuals to be informed that the tests are not to be given to anyone else When collecting the tests individual to wear a mask and ensure 2m distancing between others if more than one waiting SBM to sanitise hands and wear a mask when providing kits <p>Administering the Test</p> <ul style="list-style-type: none"> staff to read relevant communication (watch online videos) on how to administer the tests correctly Updated instructions to be provided to individual when collecting test (v 1.3.2 dated 15 January 2021) Staff to check contents of test and if anything is damaged, missing or broken then they must contact 119 and inform school to collect another test If the test is not carried out as per the instructions this may lead to a void result. Two void results will require self-isolation and a PCR test to be undertaken <p>Reading and Reporting the Result</p> <ul style="list-style-type: none"> If a void reading is given another test must be undertaken. If this comes back void then this will require self-isolation and a PCR test to be undertaken Results must be logged via NHS Test and Trace (www.gov.uk/report-covid19-result) and to the school via the online form: 	M	VH	15	HT/SBM/Individual

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					<p>https://forms.office.com/Pages/ResponsePage.aspx?id=WwlpOb3F7ECiSBghIHVh9MCHTH2qH-dMjxxzhUJuqYBUQjE0QU5DQjJQRUkxVDUxSzQ3SEo2N1lYTC4u</p> <ul style="list-style-type: none"> Positive test results mean a PCR test and self-isolation. Following notification, the school will follow procedures as set out in Risk Assessment point R13 A false negative result may be given which could lead to the transmission of coronavirus in the school setting. Transmission should be reduced as staff are to follow all guidance in school RA (and individual RAs if appropriate). If individual then begins to become symptomatic at school then procedures in R8 to be followed <p>Staff Shortages</p> <ul style="list-style-type: none"> Staffing may be impacted as a result of asymptomatic individuals being identified A significant number of staff self-isolating may mean that pods / the school will close 				