



## Parental Guidance for Reopening at Great Hollands Primary School

The information contained in this document is designed to help us all be aware of the changes and actions we need to take in order to make the gradual reopening of the school run smoothly.

### Actions You Will Take:

- Arrival at school will be staggered and year groups will have an allocated 5-minute timeslot to arrive. We ask you make every effort to arrive promptly at your allocated time. **DO NOT ARRIVE EARLY TO SITE.**
- For those Year 6 children, walking to and from school independently, please ensure they do not leave home too early and that they walk directly to and from school, following the 2m social distancing rule and not congregating outside of school.
- Strict social distancing must be adhered to by parents when on site. 2m markings and a one-way system will be in operation and must be followed.
- On the way to and from school parents will ensure they follow the government's guidance for distancing.
- Families must not congregate at gates.
- Only one parent per family will be allowed onto site.
- Conversations at drop off and pick are strongly discouraged - please use email to convey messages to the teachers.
- Access to the main school reception will be limited to one family at a time and 2m markings will maintain distancing whilst waiting for entry. All communications should be made by phone or email. Visiting the office must only be for reasons that cannot be communicated by phone or email.
- Children should come each day with one small bag containing:
  - their lunch in a disposable bag
  - their named water bottle (taken home and cleaned each day)
  - waterproof summer coat
- On their first day, children should also bring a clean PE kit in their normal named drawstring bag, this will remain at school and only be sent home on request.
- Please do not allow other items to be brought into school from home, no attachments (e.g. key rings) to be placed on bags,
- School will provide a pencil case or zipped wallet for each child (Year 1 upwards), which will remain at school.
- Items such as books and diaries will not be routinely sent to and from school.
- We are requesting, where possible, pupils bring packed lunches to school. Pupils entitled to benefits related Free School Meals\* will be provided a meal, if requested. *\*This is different from Universal Free School Meals for children in KS1 and EYFS.*
- Follow the Government advice to follow normal personal hygiene routines and wash children's clothes following a day in an educational setting.

- Do not bring your child or sibling to site if they have any symptoms of Covid-19 coronavirus: high temperature or new, continuous cough or loss or change to your sense of smell or taste.

### **Actions We Will Take:**

- We will ensure, where possible, that children and staff mix in a small group (pod) and keep that small group away from other people and groups.
- We will limit class sizes to 15.
- Each '**pod**' of 15 pupils will have, where possible, the same adults looking after them throughout the day and across the week. As per government guidance, this will be either a teacher or a teaching assistant working under the direction of teacher.
- We will distance desks and reduce equipment in the classrooms and movement around the school will be minimised.
- We will ventilate the classrooms as much as possible.
- Pupils and staff will follow frequent handwashing procedures and other good hygiene measures will be promoted.
- We will introduce more frequent cleaning of surfaces and equipment by both school staff during the day and by our cleaning contractors out of hours.
- Pods will remain together at breaks and lunches, and when the children go outside they will have their own spaces to play in.
- We will limit the areas pupils can use and we will limit the use of outdoor play equipment to that group. Equipment will be cleaned or quarantined and rotated.
- All pupils, staff and their families will have access to COVID-19 testing, if showing symptoms.
- Pupils showing symptoms will have their temperature checked and be kept in isolation. Parents will be expected to collect immediately and have their child tested before returning.
- If any member of the pod is tested positive for COVID-19, all members of the pod will be required to self-isolate for 14 days.
- No clubs, events or gatherings will be permitted.
- Our planning and risk assessments will be reviewed continually and adapted as we monitor the situation.

Great Hollands Primary School recognises the importance of reducing contact between children and staff as far as possible, yet once the children are in their pods they will not always be able to maintain social distancing, though this will be easier with the older children. The government recognises this and have said:

*"We know that early years and primary age children cannot be expected to remain 2 metres apart from each other and staff. In deciding to bring more children back to early years and schools, we are taking this into account. Schools should therefore work through the hierarchy of measures:*

- *avoiding contact with anyone with symptoms*
- *frequent hand cleaning and good hygiene practices*
- *regular cleaning of settings*
- *minimising contact and mixing*