



To Parents at Great Hollands Primary School

30 September 2019

Dear Parents

Last year the DFE wrote to schools asking them to review their practices regarding their management of data. They asked us to reflect on this in the context of workload reduction but also in the context of developing assessment practice in the round.

Across the Trust, we spent a great deal of time last year reflecting on our assessment and reporting arrangements and have made some important changes from this year.

Each school in the Trust will only collect assessment data centrally three times per year. This data is used to monitor how well children are progressing towards their end of expectations. This means that teachers can focus even more on the planning and delivery of the curriculum, and use a wider range of assessment strategies.

We recognize the essential role assessment plays in terms of ensuring all pupils receive the appropriate level of challenge in lessons. This enables them to make optimum progress from their respective starting points. Assessment is an integral part of teaching and learning we use three complimentary forms of assessment:

- Formative assessment - ongoing day-to-day assessment
- In-school Summative assessment 3 times a year
- Nationally Standardised Summative assessment

Formative assessment is an integral part of teaching and learning and enables teachers to assess knowledge, skills and understanding at the point of learning. Assessment strategies and related activities provide information about how and what pupils are thinking and signal the type of feedback and teaching that are necessary to support next steps in learning.

Summative assessment gives a quantifiable measure of attainment and progress for an individual child. Analysis of summative assessments is used alongside evidence gathered from formative assessment to monitor achievement, set targets and inform planning.

At parents' consultation meetings we invite parents to look at their children's books and folders, where they will see feedback provided by the teachers, pupils and sometimes by their peers. We ensure that pupils always reflect on each learning adventure as this ensures they are more in control of their progress, and understand their learning better. This then has a positive impact on their wellbeing. We would appreciate it very much if you would encourage your child to share with you their reflections on their learning, celebrating what they have achieved and what steps they need to take to improve further.

You will find a copy of the school's assessment policy and schedule of assessments here [Key Policies](#)

If you have any questions about this policy or practice, please contact Mr Ferris, Headteacher at Great Hollands Primary School.

Yours sincerely

Miss M Davies
Chief Executive Officer
Maiden Erlegh Trust