



16th March 2020

Dear Parent / Carer

Once again, please can I thank you for your patience and understanding as my colleagues in schools navigate this challenging situation.

We are constantly reviewing our practice in light of our priorities of keeping pupils/student and staff safe, but also providing as robust an education provision as possible. Across our schools, we have reviewed our practice in the following areas:

- As of tomorrow, we are **cancelling all trips and fixtures, as well as any onsite events** across all schools. Where they can be postponed, we will rearrange them. Where we cannot do this, we will work with our insurers to provide compensation. For clarity, this includes all events such as Brooklands Museum, Hockey Tournament, Year 4 Play and afterschool clubs.
- We will reduce assemblies, etc., to a minimum, so it is important that pupils and students listen carefully to notices given out by teachers and tutors
- As of Tuesday 17 March, we will be closing all school sites from 4pm each day to allow everyone to get back to their homes as quickly as possible.
- At Great Hollands Primary we aim to keep the after school childcare club open until 5:45pm, subject to staffing levels, for the rest of **this** week.
- From Monday 23<sup>rd</sup> March, our intention is to close the GHPS after-school childcare club at 4pm, in line with all schools across the Trust. However, if staffing levels fall we may need to completely close this facility.

Please also be aware that, across the Trust, we have some staff off who are self-isolating in line with recent guidance. We do not know if these cases are Coronavirus as they are not testing such cases currently.

At the time of writing **no staff** at Great Hollands Primary are self-isolating. We expect all staff and pupils to follow the government guidance to self-isolate if symptomatic. If your child has a temperature or a persistent cough they will need to remain in isolation for 7 days.

The current expectation is that we keep schools open, but it may mean that teaching arrangements may change eg: bigger classes, merged classes and so on.

We will keep you updated as and when there are any changes and, once again, thank you for your support during this time.

Yours faithfully,

Mary Davies  
Chief Executive Officer